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Year Calendar: Paralegal Practice / Legal assistance

MODULE	DATE FROM	DATE TO	ACTIVITY	ACTIVITY DATE	TIME
Office Support and Admin	04 / 02 / 2019	29 / 03 / 2019	Controlled test 1	23 / 02 / 2019	09h00 – 16h00
			Controlled test 2	15 / 03 / 2019	09h00 – 16h00
			Assignment Submission	22 / 03 / 2019	09h00 – 16h00
			Exam	29 / 03 / 2019	09h00 – 16h00
Legal Principles and Practice	01 / 04 / 2019	31 / 05 / 2019	Controlled test 1	18 / 04 / 2019	09h00 – 16h00
			Controlled test 2	17 / 05 / 2019	09h00 – 16h00
			Assignment Submission	24 / 05 / 2019	09h00 – 16h00
			Exam	31 / 05 / 2019	09h00 – 16h00
Business Principles and Practice	03 / 06 / 2019	02 / 08 / 2019	Controlled test 1	28 / 06 / 2019	09h00 – 16h00
			Controlled test 2	19 / 07 / 2019	09h00 – 16h00
			Assignment Submission	26 / 07 / 2019	09h00 – 16h00
			Exam	02 / 08 / 2019	09h00 – 16h00
Research Methodology	05 / 08 / 2019	27 / 09 / 2019	Controlled test 1	23 / 08 / 2019	09h00 – 16h00
			Controlled test 2	13 / 09 / 2019	09h00 – 16h00
			Assignment Submission	20 / 09 / 2019	09h00 – 16h00
			Exam	27 / 09 / 2019	09h00 – 16h00
Aspects of Finance and IT	30 / 09 / 2019	29 / 11 / 2019	Controlled test 1	25 / 10 / 2019	09h00 – 16h00
			Controlled test 2	15 / 11 / 2019	09h00 – 16h00
			Assignment Submission	22 / 11 / 2019	09h00 – 16h00
			Exam	29 / 11 / 2019	09h00 – 16h00

Important: Other activities are upon the discretion of the campus manager. Example, additional lessons, additional assessments, fresher's ball etc.

Sincerely



Mr. NS Mashaba (Campus Manager)

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It is the vision of Bates College of Technology to be a premier, embracing college offering a mix of vocational and academic Programs that advances freedom, democracy, equality and human dignity as high ideals of humanity through distinguished Excellence in teaching, reputable research and innovation, and through putting intellectual capital work