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**Accreditations**  
MICTSETA: LPA/00/2017/0003  
SASSETA: 141999692322  
PSETA: P21/0616/MP699

strategic learning for easy living

## WORK INTEGRATED LEARNING PROGRAMME FOR BATES COLLEGE OF TECHNOLOGY

### PUBLIC ADMINISTRATION LEVEL 5

Name and Surname	
ID Number	
Student Number	
Name of Company	
Year	

#### 1. Purpose

The purpose of the WORK INTEGRATED LEARNING programme is to equip learners with necessary skills needed in the working place.

This programme is implemented in accordance with the **skills development act 97 of 1998**, which was established to address the necessity of skills development to South Africans.

#### 2. Requirements

- 2.1 Every student must have completed **255 hours (127 Days)** of work by the end of this program.
- 2.2 Every day the student must fill in the logbook, indicating the duties of his/her performance.

At the end of each working day, the superior should sign the logbook to prove that the student has completed his/her duties.

**The work integrated learning should empower students on the following:**

SKILL	NUMBER OF DAYS	HOURS	×
Service Delivery	5 Days	29 Hours	
Human resource	40 Days	72 Hours	
Strategic Planning	28 Days	29 Hours	
South African Legislation	16 Days	43 Hours	
Principles of Risk Management	7 Days	29 Hours	
Formulate and evaluate Public Sector Policies & regulations	7 Days	29 Hours	
Principles of Knowledge Management	20 Days	24 Hours	



**Comment of student on given duties**

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**Signature.....**

**Comment of the superior on student's performance**

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**Signature .....**

**Company stamp**

